

SECTION I

Convention Guidelines and Registration

These Guidelines are the official guidelines for the Accelerated Christian Education (A.C.E.) All Africa and International Student Conventions and are implemented to ensure the uniformity of Conventions and equality in competition for all participants.

ABSENTEE entries will not be accepted. Contestants must attend the entire Convention. Rally attendance is required.

A.C.E. requests that ALL VOCAL AND WRITTEN ENTRIES be presented in the ENGLISH LANGUAGE. We apologize that we are not able to grant any exceptions. All Bible quotes must be from the King James Version (not New King James Version).

Note: Throughout this manual where the words "Regional Convention" appear, they refer to the All Africa Student Convention or any Regional conventions in Africa.

QUALIFICATIONS

Contestants may be enrolled in any of the following types of schools in which Accelerated Christian Education material and procedures are implemented by students and staff:

Formal day schools with a campus Learning Center such as:

- Church School
- Church Home School (home school students under the direct control of a day school as outlined in item 9 on the following page)
- Institutional School
- Mission School
- Private School

(Any or all of the above will be referred to herein as a "day school.")

Parent- or guardian-administered:

- Home School

All of the above must adhere to the following conditions:

1. Compliance with all appearance and dress code standards.
2. Compliance with the conduct code.
3. Compliance with age limitations.
4. Compliance with all event limitations.
5. Curriculum is diagnosed and prescribed according to the *Accelerated Christian Education Procedures Manual*.
6. The student is not enrolled in any other educational program in pursuit of a high school diploma, except for part-time or distance learning college courses.

7. Each contestant must be currently enrolled and actively studying in a complete course of at least two of the five Accelerated Christian Education core subjects (math, English, social studies, science, or Word Building).
8. Home school students from different home schools may combine for group events, provided they register as a single school (or academy), and must adhere to the same event limitations as a day school.
9. Church home school students may compete with the church school students, provided: a) Church school staff diagnose and prescribe curriculum. b) PACE Tests are completed under supervision of church school staff. c) Church school maintains academic and permanent records. d) They register for the AASC as part of the church (full) school.

Any school or home school using the Accelerated Christian Education programme qualifies to send a contestant or contestants to the All Africa Student Convention for entries listed on the *Events & Limits* found in the *AASC Registration Pack*.

NUMBER OF ENTRIES PER SCHOOL

- Please refer to the *Events & Limits* list found in the *AASC Registration Pack*. The events offered and entry limits may change from year to year, so please ensure you have the correct version.
- Each contestant may have only one entry in an event. (For example, your school may have two vocal mixed trios, but no student may be entered in both.)

PARTICIPANT ELIGIBILITY

1. Students who attain their thirteenth birthday by December 31, prior to ISC, and who have not attained their twentieth birthday by the same date are eligible to attend Student Convention the following spring.
2. Students who graduate or complete their graduation requirements at any time during the current school year may still compete.
3. Students who have graduated from high school prior to the present school year are not eligible to compete at the Convention regardless of their age.
4. Married students, parents, or expectant parents are not eligible to compete.
5. Students may not be recruited from any type school for participation at the Convention.

NOTE: Students must be enrolled in only one school at the time of Convention to be qualified to compete, except for part-time or distance learning college courses. If a student qualifies at the Regional Convention but then moves and enrolls in another school, he/she may not compete with his/her former school. The student may compete with the present school at Internationals with special permission from the Manager of A.C.E. Student Conventions.

First through third places in elimination events and **first through sixth** places in nonelimination events from an **authorized Regional Convention** are eligible to compete at the International Convention. (Elimination events are any event where a participant plays against an opponent.) ***Nominations may also be awarded based on scores (%) achieved at the AASC.*** Therefore, placing in the top six does not guarantee a nomination.

Exceptions and Clarifications: *Several official events do not require a particular placement at the Regional level to qualify for International Student Convention. In these Open Competition Events, no matter what place was earned at the regional level or if a student did not compete in this event at the regional level, he/she may enter at the International Student Convention provided he/she received a nomination for another event. For specific Open Competition Events, see the current ISC Event List. **Note:** Even though these are open events, they do count toward the total number of entries submitted/entered for the participant and the school.*

NUMBER OF INDIVIDUAL EVENTS

1. A contestant may enter any **six performance** events with exceptions noted below. (Performance events are events that require the participant to compete during the actual Convention; that is, all athletic events, speech and drama, Bible Memory, and so on.)
2. A student may enter numerous nonperformance events, as approved by his/her parents. (Nonperformance events are events that only require the participant to submit his/her entry.)
3. The total combined number of performance and nonperformance events **must not exceed twelve**.

Exceptions and Clarifications:

1. Each student may enter only two elimination events. (Elimination events are Table Tennis, Tennis, Chess, Checkers, and PACE Bowl.) Those who participate in any two of these events may enter only two other performance events that involve four or more contestants.
2. Each contestant may enter no more than three athletic events. ***Students who enter athletics must first enter two non-athletic events.***
3. A student may not participate in two identical events (that is, two male duets, and so on).
4. Each contestant must be present the entire Convention and must attend all scheduled rallies.

NO ABSENTEE ENTRIES WILL BE ACCEPTED.

If a contestant qualifies for the International Student Convention in a performance event involving two or more students (that is, Male Trio, Female Quartet, 400 meter-relay, and so on) and one member of the group does not attend Internationals, a school may substitute a student who **had competed at the Regional Convention** and has qualified to come to the International Student Convention competition, providing he/she does not exceed the total number of events allowed (twelve).

Exceptions and Clarifications: In nonperformance events involving two or more participants (Radio Program, Scripture Video, Science Exhibits, and so on), entries will be accepted at the International Student Convention as long as one member of the group is in attendance. Only those group members in attendance will receive recognition for the entry—no absentee awards.

ENTRIES

All contestants **are required** to submit or to perform at the International Convention ***the same entry*** with which they won at the Regional Convention.

All written entries, outlines, and scripts must be typed (as requirements specify). Please refer to the appropriate section of the Guidelines for specific details. Three (3) copies are required. All copies must be in one single clear plastic page protector with the contestant's name, school name, customer number, address, and telephone number clearly visible on the front.

All art, sculpture, needle/thread, and photography entries must have a 3" x 5" card with the **entry name, contestant's name, school name, customer number, address, and telephone number** securely attached to the entry. (See example below.)

A COLOR PHOTO IS REQUIRED FOR ALL PLATFORM EVENTS, MUSIC EVENTS, AND NEEDLE/THREAD (GARMENTS ONLY) ENTRIES.

A color photo (snapshot or Polaroid) of the contestant(s) simulating his/her performance **MUST BE** provided at the time of competition (that is, student holding puppets, singing, and so on). This is not to be a school picture or portrait. For platform events and music events, this must be a snapshot or Polaroid of the contestant or contestants wearing the outfit or costume in which the event will be performed.

Girls submitting a Needle/Thread entry (garment only) must each include a color photo of the garment being modeled. Please print contestant's name, school name, customer number, and complete address on the back of the photo.

Progress Control Forms (CF9) are NO LONGER REQUIRED for any events. However, supervisors may use them as a tool for goal-setting and monitoring. Please **DO NOT** submit CF9 forms with any events at the All Africa or International Student Conventions.

EARLY ENTRIES

Written Entries (Essay, Short Story, Poetry), Website Design, PowerPoint Presentation, Music Composition, Music Arranging, Radio Program, and Scripture Video must be submitted to A.C.E. prior to Convention (check the A.C.E. website at www.aceministries.co.za, the *Accelerator*, and the *Deadlines* page in the *AASC Registration Pack* for submission deadlines). Please send three (3) copies of each video, CD, etc., with each entry. Entries should be submitted to:

<u>Physical Address</u>	<u>Postal Address</u>
AASC Office ACE Ministries 13/15 Glen Anil Street Glen Anil 4051	AASC Office ACE Ministries PO Box 22072 Glenashley 4022

ENTRIES AT CONVENTION

All art, science, social studies, photography, and needle/thread entries are to be turned in at Convention. For platform and music performance events, scripts, outlines, music, judging forms, and photos are to be presented to the judges at the time of performance by the contestant. **BE SURE TO READ EACH DIVISION'S REQUIREMENTS BEFORE SUBMITTING FORMS. POINTS WILL BE SUBTRACTED FOR NOT PROVIDING PROPER CURRENT JUDGE'S FORMS WHERE REQUIRED.**

The Chief Judge will return two copies of outlines, scripts, speeches, and original music after your performance. Written Entries, Musical Compositions, Musical Arrangements, Radio Programs, Scripture Videos, PowerPoint Presentations, and Website Designs **MAY/MAY NOT BE RETURNED.**

EVENTS OF THE HEART

The Events of the Heart category is designed to allow students who are mentally or physically challenged to compete in events and be recognized at the Awards Ceremony. Contestants must meet all International Student Convention qualifications and register at Regional and International Conventions according to convention guidelines. The contestant may participate alone, with the help of another student, or with the help of an adult. Events of the Heart students may not compete in any group events (e.g., ensembles, one-act plays) at the ISC; at AASC, these students may also compete in group events.

Qualifications:

1. Contestant must be mentally or physically challenged to the extent the student is incapable of entering any regular competition.
2. The Qualification Affidavit must accompany judges' forms and be properly signed.

ELIMINATION EVENTS

Elimination events are any event where a participant or team plays an opponent and the winning team plays another winning team until a first place winner is decided. The AASC elimination events are PACE Bowl, Checkers, Chess, Tennis, and Table Tennis. At ISC, these winners will be decided with single elimination tournaments, unless time permits otherwise. The third and fourth place winners are decided by taking the losers from the finals (final four teams) and playing a game where the winner is third place and the loser is fourth place. The fifth and sixth place winners are decided by taking the losers from the semi-finals (final eight teams) and playing a short, four-team tournament, where the winner is fifth place and the loser is sixth place. Teams and individuals will be seeded based on the previous year's convention, if information is available. Seeding will not be based on a team's current year record.

APPEARANCE

The manner of appearance and dress of A.C.E. Student Convention participants reflects an image of Christian modesty, refinement, and self-discipline. Students and sponsors are expected to support the A.C.E. Student Convention image, program, and requirements in appearance and dress. Appropriateness and modesty are the basic principles governing all appearance and dress for the A.C.E. Student Conventions. The principle of showing deference should be the lifestyle of Christian leaders. Students and sponsors are to be dressed completely and according to the guidelines upon arrival and while attending Student Convention.

The dress code, as stated in the guidelines, must be observed by everyone officially associated with Student Convention. Participants, contestants, sponsors, guests (staying on campus) and coaches are to dress in conservative, appropriate, modest attire. Fad extremes are inappropriate and will not be allowed. Participants are asked to show deference to the intent of the appearance guidelines. Violators will be asked to change their clothing or to leave the Convention. Dress requirements will be followed throughout the entire Convention, including **ARRIVAL** and **DEPARTURE**. Only those meeting the dress and appearance requirements will be allowed to register and remain on the premises. **It is the responsibility of the sponsor to ensure that all students and parents are informed of the dress and appearance guidelines prior to departing for Convention. THE SPONSOR IS ALSO ACCOUNTABLE FOR ENSURING THAT STUDENTS MEET THE DRESS AND APPEARANCE REQUIREMENTS WHILE AT CONVENTION.**

MALE

Male students, sponsors, and coaches must have a neat, trim, conservative haircut. The hair is to be tapered or blocked and is to be off the collar. It is to be above the ears, with sideburns no longer than the middle of the ears. NO extremes, punk styles, steps, pony tails, etc. Dying or coloring the tips of the hair is not allowed. No braided (including corn-rows) or spiked hair styles. For boys with curly hair or afros, the cut needs to be short, not to exceed one inch (2.5cm) in length. No facial hair is permitted on contestants. Male sponsors may wear neatly trimmed mustaches and/or beards.

Those who require a haircut ***will not be permitted to register*** until they have located a barber and complied with the Student Convention standards.

Button shirts **with collars** and long conservative trousers are the appropriate attire for Convention. Belts must be worn with trousers that have belt loops. Denim jeans, cargo pants (pockets sewn to the outside), bicycle shorts, swimsuits, or fad extremes are inappropriate and will not be permitted. **Button shirts with collars, ties, and dress shoes (no tennis shoes) are to be worn to all rallies and the evening meal.** Only the top button may be left unbuttoned, when the shirt is worn without a tie at appropriate events. Clean athletic shoes may be worn during the day. **Sandals are not allowed. Closed toe and closed heel shoes only.**

For participating in nonathletic events where costumes are not worn, each male contestant is to wear a button shirt with collar (shirt tucked in), blazer, dress pants or suit, dress shoes, and tie, or school uniforms that meet the Convention standards. Clothing should be clean and neatly pressed; shoes should be shined. Exceptions: Mennonites, Amish, Dunkard Brethren.

Male students and sponsors must be fully clothed in street attire (with shoes) anytime they are in the residence hall lobby or outside the residence hall room visiting on another floor. Modest sleep attire may be worn in the residence halls while en route to or from rest rooms or showers.

PLEASE NOTE—MALE SPONSORS, STUDENTS, AND COACHES: NO JEWELRY OTHER THAN WEDDING BANDS AND WRISTWATCHES. NO BODY PIERCINGS ARE ALLOWED.

Male (Athletic Wear)

Male competitors in athletic events must wear loose-fitting, full-length sweat pants, warm-up pants, trousers, or **knee length** hemmed shorts. Sleeveless shirts will NOT be allowed. (Exception: A numbered tank top over a T-shirt is acceptable for athletics. T-shirt must match the color of the tank top or be white). Sleeves must stay draped over the shoulders at all times. Uniformity in dress is mandatory for athletic team events. **Knee length** hemmed shorts are allowed for **official** athletic competition only. Shoes must be worn to participate in events.

Full-length sweat pants, warm-up pants, or trousers must be worn over athletic shorts while en route to or from competition. Athletic participants may wear athletic attire to meals (as described above) if they are scheduled to compete that day. When competition is over for the day, students must change into appropriate Convention attire. Athletic shorts are **NOT** allowed at any time in open competition areas or in any other area on campus.

Only students competing in athletics may wear athletic attire. No jewelry is allowed in athletics.

VOLLEYBALL TEAMS: *Nonmarking soles are required for all athletic shoes worn on gym floors.*

FEMALE

An image of Christian discretion and modesty is to be portrayed. All female sponsors, coaches, and students must wear dresses, skirts (which are no shorter than the bottom of the knee, standing or sitting), or culottes (see requirements for culottes under Female Athletic Wear). **Slits must be no higher than the bottom of the knee.** Dresses and blouses must come to the neckline in front (to the clavicle bone) and back (to the bottom of the neck), without see-through material. *Standard schools shirts with collars are acceptable.* TIGHT, FORM-FITTING ATTIRE and fad extremes are inappropriate and will not be allowed. Midriffs must be covered at all times in all positions. Denim, cargo, stone-washed clothing, T-shirts, slacks, shorts, swimsuits, bicycle shorts, V-neck, or sleeveless dresses or blouses will not be allowed. Conservative, natural-colored hosiery/anklet socks and dress shoes must be worn to all rallies and while competing in nonathletic events. **Sandals are NOT allowed**—shoes must have a closed toe and closed heel. Hosiery or anklet socks must be worn during the day. Makeup (sponsors only) and jewelry should be conservative and minimal—only one earring (smaller than 10mm in diameter) per ear, in the earlobe. ***No other body piercings are allowed.***

AASC Exception for Sponsors, Judges and Adult Guests:

Loose-fitting **formal** slack suits may be worn provided they are worn with a jacket or smart blouse that hangs below the buttocks. **Smart sandals** may be worn (no flip-flops).

Girls and ladies must be fully clothed in street attire (with shoes) anytime they are in the residence hall lobby, visiting on another floor, or outside the residence hall room. Modest robes may be worn in residence halls while en route to or from rest rooms or showers.

Female (Athletic Wear)

Loose-fitting culottes and tops are to be worn for competition in netball, volleyball, archery, tennis, table tennis, and any other athletic/sporting event. Culottes must be full, loose-fitting, and have the appearance of a skirt. When in an upright standing position, culottes must be **below the knee**. At the AASC, loose fitting tracksuit pants may be worn provided the T-shirt or golf shirt hangs below the buttocks.

For modesty reasons it is recommended that white athletic clothing, especially culottes, NOT be worn. **(A T-shirt must be worn under V-neck athletic shirts.)** Sleeves must stay draped over the shoulders at all times.

Guidelines for Appropriate Dress During Platform Events:

Gentlemen:

Dress shirts, ties, and jackets should be worn for all Platform Events with the following exceptions:

1. School uniforms or a tuxedo with either a vest or cummerbund without a jacket may be worn to perform.
2. Jackets are not required for PACE Bowl or Puppets.
3. Jackets and ties are not required in the following categories: One Act Play, Dramatic Dialogue, Illustrated Storytelling, Clown Act, Famous Speech.

Ladies:

Nice church outfits should be worn for all Platform Events with the following exceptions:

1. School uniforms may be worn to perform.
2. Formal attire that meets the modesty requirements for Student Convention may be worn.
3. Formal attire or church outfits are not required in the following categories: One Act Play, Dramatic Dialogue, Dramatic Monologue, Illustrated Storytelling, Clown Act.

Guidelines for Appropriate Dress During Music Events:

Gentlemen:

Dress shirts, ties, and jackets should be worn for all Music Events with the following exceptions:

1. School uniforms may be worn to perform.
2. A tuxedo with either a vest or cummerbund without a jacket may be worn.
3. Choir robes may be worn over shirt, tie, and pants.

Ladies: Nice church outfits should be worn for all Music Events with the following exceptions:

1. School uniforms may be worn to perform.
2. Formal attire that meets the modesty requirements for Student Convention may be worn.
3. Choir robes may be worn to perform over dresses, skirts, and blouses.

APPEARANCE CHECK

All athletic competition clothing (male and female) will be checked at the beginning of scheduled competition by the athletic staff. No coach or team member in violation of the dress code will be allowed to participate.

Appearance will be checked at registration, prior to all rallies, and before the evening meals. **To avoid embarrassment, please abide by the dress code.**

Here are some checklists for the staff to use with the dress code:

ARE YOU READY FOR DRESS CHECK?

Female

PLEASE NOTE: This dress code policy applies to students, sponsors, judges, and guests!

Please read through the points below checking each box as you go.
When all the boxes have been checked,
you may proceed to Kestell Residence for Dress Check.

Hair:

Is hair neatly groomed and a natural colour?

Jewelry:

Is makeup and jewelry conservative and minimal?
Do students, sponsors, and judges have only one earring (smaller than 15mm in size) per ear, in the earlobe and no other piercings?

General Dress Code :

This applies to female students, sponsors, judges, and guests.

None of the following appear:

- * Tight/ form-fitting clothing
- * Bare midriffs
- * Skirts (or slits in skirts) higher than the knee
- * See-through fabrics
- * Sleeveless clothing
- * Casual sandals/flip flops

The following is true:

- * Skirts are lower than the knee
- * Where sponsor/judges are wearing slacks/pants, their top or jacket hangs lower than the buttocks
- * Tops/shirts reach the clavicle in front and the bottom of the neck in back

SPONSOR: _____

DATE: _____

ARE YOU READY FOR DRESS CHECK?

Male

PLEASE NOTE: This dress code policy applies to students, sponsors, judges, and guests!

Please read through the points below checking each box as you go.
When all the boxes have been checked,
you may proceed to Kestell Residence for Dress Check.

Hair:

Is hair neatly trimmed, groomed and cut conservatively?
(I.e. Neatly tapered - no steps - not touching the ear or collar. Sideburns are no lower than the middle of the ear. Curly hair does not exceed 2.5cm in length. No dyes /peroxides; no spikes; no pony tails; etc.)

Facial Hair:

Are students clean-shaven?
Do sponsors and judges have neatly trimmed mustaches and beards?

Jewelry:

Do students, sponsors, and judges have only a watch, medic alert bracelet, or one ring (only wedding or purity rings allowed)?

General Dress Code :

This applies to male students, sponsors, judges, and guests.

The following is true:

- * Button shirts/golf shirts with collars are worn
- * Smart long trousers (with belts if the pants have belt loops) are worn
- * Shoes are neat and polished

The following do not appear:

- * Denim or cargo pants
- * Casual clothing
- * Fad extremes

SPONSOR: _____

DATE: _____

Dress Code Clarifications & Reminders

PLEASE NOTE: This dress code policy applies to students, sponsors, judges, and guests!

Female



Hair:

Hair should be neatly groomed and a natural colour.

Clarifications

- * Hair should not be hanging in your face (over eyes) or look untidy.
- * No spikes; no excessive use of gel
- * No punk styles
- * No peroxides/streaks
- * No unnatural dyes/highlights



Jewelry:

Adults

- * Makeup and jewelry should be conservative and minimal.
- * Only one earring (smaller than 15mm in size) per ear, in the earlobe
- * No other piercings allowed.

Students

- * No make-up allowed (except for platform/dance events)
- * Only a watch, purity ring, and one earring (smaller than 15mm in size) per ear, in the earlobe and no other piercings

Clothing:

Day & Night Dress Code

- * Button shirts/golf shirts with collars/smart ladies blouses - shirt must come to the clavicle bone in front and reach the bottom of the neck in back (standard school shirts are fine).
- * Skirts/ culottes that come below the knee when sitting or standing (waistline must be on the naval); slits may not be higher than the knee; slips must be worn if skirt is see-through.
- * Closed shoes that are neat and polished with socks/ flesh-coloured hosiery. Athletic shoes may be worn during the day.
- * Blazers/jackets are needed for Performance Events. They are not compulsory for evening rallies, but are recommended.



Exceptions for adults

- * Adults may wear loose-fitting smart slack suits, provided the blouse/jacket hangs lower than the buttocks
- * Adults may wear smart sandals (with a strap and heel). No flip-flops allowed.

Athletic Wear

- * Golf shirts or T-shirts (Hanging below the buttocks if worn with track pants)
- * Loose fitting, full length track pants or culottes below the knee are acceptable.
- * Clean athletic shoes with socks (no sandals/slops allowed)

The following are not allowed:

- * Tight/ form-fitting clothing
- * Bare midriffs
- * Skirts (or slits in skirts) higher than the knee
- * See-through fabrics
- * Sleeveless clothing
- * Casual sandals/flip flops

Dress Code Clarifications & Reminders

PLEASE NOTE: This dress code policy applies to students, sponsors, judges, and guests!

Male



Hair:

Hair should be neatly trimmed, groomed and cut conservatively, i.e. neatly tapered - no steps - not touching the ear or collar.

Clarifications

- Sideburns should be no lower than the middle of the ear.
- Curly hair should not exceed 2.5cm in length (no afro's)
- No spikes; no excessive use of gel (no wet look); no pony tails
- No dyes /peroxides
- No punk styles
- No braids or cornrows

If in doubt, comb it down.



Facial Hair:

Students should be clean-shaven.

Sponsors and judges may have neatly trimmed mustaches and beards.

Jewelry:

Students, sponsors, and judges have only a watch, medic alert bracelet, or one ring (only wedding or purity rings allowed).

Clothing:

Day Dress Code

- * Button shirts/golf shirts with collars
- * Smart long trousers (with belts if the pants have belt loops)
- * Closed shoes that are neat and polished with socks/ clean athletic shoes - no sandals/slops allowed.
- * Blazers/jackets are needed for Performance Events



Evening Dress Code (Dinner & Rally)

- * Button shirts with collars & ties
- * Smart long trousers (with belts if the pants have belt loops)
- * Closed shoes that are neat and polished with socks
- * Blazers/jackets are not compulsory, but are recommended.

Athletic Wear

- * Golf shirts or T-shirts (Vests may be worn over white T-shirts)
- * Loose fitting, full length track pants, trousers, or knee-length hemmed shorts are acceptable. Full length track pants must be worn over shorts en route to and from athletic events and in dining halls.
- * Clean athletic shoes with socks (no sandals/slops allowed)

The following are not allowed:

- * Denim or cargo pants
- * Casual clothing
- * Fad extremes

GENERAL GUIDELINES FOR CONDUCT

RALLY ATTENDANCE

Sponsors and students must attend all rallies. All students must sit with their own sponsor during the rally. Sponsors are also expected to PROHIBIT students from booing or using flash attachments at inappropriate times. Students who are too ill to attend scheduled activities are to remain in the care of their sponsor.

CONDUCT

“Abstain from all appearance of evil . . .” must be the guiding principle of all interaction between the young men and the young ladies attending the Convention. Maintaining the highest possible standard of behavior is a God-given responsibility. Sponsors and staff should be constantly alert and should not hesitate to correct any behavior that is “unseemly.”

The “six-inch” rule must be followed at all times. Couples should not isolate themselves from the group and should be properly chaperoned at all times. At no time are students allowed in cars, buses, vans, or in dimly lit areas without a sponsor. It is the sponsor’s responsibility to ensure that all students comply with Convention curfews. These guidelines are applicable to all Convention attendees. Remember: Contestants need rest to do their best in competition.

SPONSORS

Sponsors are the key to good attitudes among the students and a cooperative spirit at the Convention.

Each student must be directly responsible at all times to a specific sponsor. There must be one male sponsor for every one to eight boys and one female sponsor for every one to eight girls. Sponsors must be at least **twenty-one** years of age at the time of Convention. Parents may serve as the sponsor for their children (father/daughter, mother/son) if staying off campus.

In exceptional cases, a school may assume responsibility for students from another school, provided this does not exceed the one-to-eight ratio. In such cases, both schools must pay the school registration fee. Sponsors must reside with their students. Sponsors must meet the appearance dress code. Only those conforming to these requirements will be allowed to register and to remain on the premises. Sponsors are responsible for enforcing the dress and conduct guidelines with all students in their care.

Sponsors will be accountable for damaged or missing items belonging to the host campus or other contestants.

SPECTATORS AND GUESTS

Guests are welcome to attend Convention and are encouraged to meet the age and appearance standards. Spectators are welcome to attend events and rallies. Children under the age of six are not allowed in competition rooms. No students under the age of thirteen will be allowed to stay on campus (when campus housing is available).

OTHER GUIDELINES

CHECKLIST OF PERSONAL THINGS TO BRING:

Bible	Appropriate clothing
Notebook	Toiletries
Camera	Gown, Slippers
Athletic equipment	Prescription meds (kept by sponsor)
Musical instrument/s	Money for activities/tuck shop
Competition entries/paperwork	Towel

Bedding is provided.

NOTE: Each sponsor should bring a lockable suitcase for valuables such as watches, rings, awards, and prescription medicines. It is imperative that ALL items be labeled. A.C.E. is not responsible for lost or stolen items.

THINGS NOT PERMITTED ON CAMPUS:

Tobacco	Cassette players/tapes (except if used for competition)
Firearms/weapons	Video games (incl. X-box, Wii, PS, DS, etc.)
Toy guns of any kind (except those Used for competition props)	Fireworks
Alcohol	Television sets
Narcotics	Clock radios
Radios	Secular magazines and books
MP3 Players/iPods	Skateboards/roller blades
CD Players/CDs (except those Used for competition)	Sneaker skates
	Scoters

Note: ONLY SPONSORS are allowed to have radios/walkie-talkies.

MEDICAL

The ISC will provide a First Aid Center under the supervision of A.C.E., staffed with trained medical personnel. However, sponsors should be prepared to deal with minor problems, such as headaches and small scratches. All schools must be responsible for their own first aid supplies for athletic competition.

Each person registered must submit a Consent to Emergency Health Care and Indemnification Form (CF7—adult, CF8—student). Each person must provide his/her own medical and accident insurance. The Consent to Emergency Health Care and Indemnification Form includes a statement releasing A.C.E. from responsibility and liability for any medical expenses incurred during the Convention or travel to/from the Convention area.

Students, sponsors, or guests with a history of a particular medical problem requiring special treatment must note such problems on the CF7 (adults) or CF6 (students). They should also wear an identifying bracelet or other I.D. that would alert first aid and medical personnel to the existence of a particular problem.

JUDGING

Decisions of the judges are final. Judge's forms will be returned (when possible) to the contestants or sponsors following the All Africa Student Convention. *Time permitting*, judges will make suggestions and comments for contestants' improvement. If you are qualified with post-graduate training or life experience and are interested in serving as a paid judge, please contact the Convention Office (aasc@aceministries.co.za) for a Judge's Application. You will be notified if selected. Judges will receive instructions and a packet of forms at the Judges' meeting on the first day of the AASC.

It is compulsory for each schools to supply at least one judge. Schools bringing more than 10 students to the AASC must provide 1 judge for every 10 students (or part thereof). E.g. A school bringing 12 students must supply a minimum of 2 judges. Schools may supply more than the required number of judges.

DEFERENCE

In order to show deference to those who practice denominational distinctives at their local churches, sponsors and/or contestants are asked to refrain from discussing denominational distinctives with anyone outside their own group during Convention.

REGISTRATION AND PROCEDURES

REGISTRATION AT THE ALL AFRICA STUDENT CONVENTION

Visit the A.C.E. website at www.aceministries.co.za or see your *Accelerator* for contact information, dates, and locations of the All Africa Student Convention. The School Registration program is available on our website, or a Registration Pack can be purchased from the warehouse (Item #: 1000010).

The school registration fee, as well as the individual student and sponsor deposits, are nonrefundable. Additional individual fees are refundable provided notice of withdrawal is received before the AASC office closes approximately one month prior to the AASC. Notice after this date will incur the full costs.

All contestants and sponsors must be registered on the School Registration program. Each contestant is required to have three (3) judge's forms for each event in which he/she is to compete. Judge's forms automatically print from the School Registration program and are also available on the *AASC Registration Pack* CD.

Exceptions and Clarifications: Judge's forms are not required for athletic events, Bible Memory, Checkers, Chess, Spelling, and PACE Bowl.

In addition to the information required on the School Registration program, the correct forms must be submitted for each student, sponsor, judge & guest. Please refer to the REGISTRATION PROCEDURE on the following pages for details of the required forms. You should also make use of the REGISTRATION CHECKLIST found in the *AASC Registration Pack* when sending in your registration packet.

All judges' forms and paperwork should be submitted upon arrival at Convention (except early entries). PLEASE DO NOT POST ANY JUDGES' FORMS TOGETHER WITH YOUR REGISTRATION UNLESS ACCOMPANIED BY EARLY ENTRIES AS SET OUT ON PAGE 5 AND 20 OF THESE GUIDELINES.

NOTE: Progress Control Forms (CF9) are no longer required for any events.

REGISTRATION AT THE INTERNATIONAL STUDENT CONVENTION

The AASC Office will be responsible for registration for the International Student Convention. Please communicate with this office should you wish to attend the ISC. Please note that a nomination at the AASC is required for ISC attendance.

REGISTRATION PROCEDURE

REFER TO THE ANNUAL REGISTRATION PROCEDURE IN THE CURRENT REGISTRATION PACK FOR CURRENT PRICES.

Pre-registration

1. Pay individual deposits and school registration fee into the following account:
Acc Name: AASC
Acc No: 406 771 6759
ABSA Bank – Code: 632005
Reference: School name and customer no.

2. Fax a copy of the deposit slip to 031 573 6560 or email aasc@aceministries.co.za.

3. Submit the following forms to the AASC Office:
Please submit the original forms via post and keep copies for your records.
 - a. School registration email or CD (using computer registration programme) – labeled with school name and customer no.
 - b. Registration Summary Form
 - c. CF5/SA – Sponsor Registration Form (one per sponsor)
 - d. CF6/SA – Permission to Attend and Medical Release (one per student)
 - e. CF7/SA – Adult Medical Release (one per adult sponsor, judge, or guest)
 - f. CF16/SA – Screening Form (one per school)
 - g. Judges' Application Form – One judge is compulsory for every 10 students registered. *You may register additional judges.*
 - h. Individual Dress Code Policy – one per person attending
 - i. Seeding forms – one per student for required events

Post the above to:

AASC Office
PO Box 22072
Glenashley
4022

PLEASE NOTE: ALL of the above must be received in order to qualify for registration deadlines. Payment alone does not allow you to qualify for Early Bird; the full package must be received. *Event changes may be made at a later date.*

EARLY ENTRY SUBMISSION

To help facilitate judging, the following event entries must be submitted to A.C.E. before Convention. These entries will be judged prior to the All Africa Student Convention, and winners must be present to receive medals. For example, if the third place winner in Essay Writing is not present, his/her name will be removed from the winners' list and the subsequent winners will move up.

Early Entries include:

- Essay Writing, Poetry Writing, Short Story Writing
- PowerPoint Presentation Linear and Non-Linear; Website Design
- Music Composition, Music Arranging
- Radio Program, Scripture Video

Please refer to the A.C.E. website (www.aceministries.co.za) or the *Deadlines* page in the *AASC Registration Pack* for details on submission dates.

NOTE: Early entries must include all paperwork. None of these entries will be accepted on site at Convention.

Entries should be submitted to:

<u>Physical Address</u>	<u>Postal Address</u>
AASC Office ACE Ministries 13/15 Glen Anil Street Glen Anil 4051	AASC Office ACE Ministries PO Box 22072 Glenashley 4022

CONTACT DETAILS

Should you need assistance at any time, please contact the AASC Office.

Tel: 031 573 6500
Fax: 031 573 6560
Email: aasc@aceministries.co.za